



28th February 2025

Dear Parent/Carer,

I hope this letter finds to you well.

We are very fortunate in PE that the overwhelming majority of pupils are engaged in, and organised for their PE lessons. This is because of high standards, superb pupil attitude and high-quality teaching within our department.

In order to maintain these high standards, we have a strict policy in place when a pupil is not equipped for lessons. I am writing to you to inform you of a slight change in the way we issue these sanctions and a reminder of our protocols.

Currently, if a pupil forgets their kit and borrows items from us, they are issued with a T3 and will serve a breaktime detention. This will not change. I do hope to get back to a point where no sanction has to be issued upon the agreement to borrow. However, even though numbers are small, I would not be confident to remove the sanction just yet and compromise our high standards.

If a pupil forgets their kit and refuses to borrow, they will be exited from the lesson but will now be issued with a T4 for defiance, and not a T3 as previously issued. We have decided to adjust the sanction in this scenario from a T3 to a T4 to establish a clear difference between a pupil agreeing to borrow kit and participate, and a pupil refusing to do this.

Long gone are the days of delving into the bottom of a bin at the back of the changing rooms, in search of items that hadn't been washed for years. Our spare kit is housed in our dedicated kit room and is the same Iceni kit as pupils bring to wear in lessons. It is sorted into sections per item, we have a wide selection of sizes and this is washed weekly. We also have an array of trainers and football boots for pupils to use in the instance of forgotten shoes. Borrowing kit should not be a punishment, but simply a way to still be able to participate in lessons as usual, and there really are limited reasons as to why a pupil cannot borrow items from us. Pupils exchange an item of theirs (usually a bag, blazer or pair of school shoes) for an item of ours and then exchange back at the end of the lesson.

Please remember that ill/injured pupils are expected bring a note in their planner and to change into PE kit for their lessons, providing their injury allows changing. The reason that we ask this is because pupils will still accompany their group and take part in the lesson in a way that their illness or injury allows. This may mean them going outside, with the potential to become wet and/or muddy. Changing into kit means that they have a clean and dry school uniform to put back on at the end of the lesson. Pupils who are injured and cannot change, e.g. their leg or arm is in a cast, will be assigned to an inside group to follow, where activities and staffing allows.

We continue to offer a selection of hoodies that pupils can borrow if they wish to during the colder months. As many already do, pupils can borrow these without being issued a detention, providing they have the rest of their kit as usual.

I would like to thank you for your continued support in helping your child be organised and ready for PE lessons, we particularly appreciate the extra washing that lessons in the mud bring at this time of year....it won't be long until summer! As always, please do contact me if you are experiencing any issues with supplying your child with the correct kit. I am more than happy to work with you to find a positive way forwards from any difficulties that you or your child may be having with kit, or PE in general. Our biggest priority will always be to help your child enjoy PE and gain as many benefits as possible from their lessons.

Yours faithfully,

Mrs R Bradley
Specialist Leader of PE

