



26th January 2026

Dear parent/Carer,

The Department for Education (DfE) has recently created an education record app that allows students to access their digital education record.

Education records aim to provide students with their education information and help them share this information as part of their post-16 journey.

Education records contain unique education information for each Student, including:

- their name, address and date of birth
- the schools they have attended
- their qualifications (after results are released)
- any support needs

Education records will be issued on the DfE education record app. Students must download the app onto their phones from the Apple or Google App Stores. The rest of the issuing process will take place in the academy.

The Apple version of the app requires iOS version 15.0 or newer and the Android version requires 8.0 or newer. Example of iPhone app below:



We will start issuing digital education records to our year 11 pupils after the February half term. Please can you ensure your child has download the app before Monday 23rd February. If your child does not have a phone to meet the necessary requirements, please let me know and I will make a note not to sign them up for this service.

After the issuing process, students will have their education information on their phones. They can then use the app to share this information digitally with sixth forms or colleges when they enrol.

If you have any questions please do not hesitate to contact the academy.

Yours faithfully,



Miss Staniforth
Vice Principal