

Dear Parent/Carer,

I am writing to inform you about an exciting event that your child has chosen to participate in.

Last academic year, members of the Year 9 Technology Club set themselves the challenge of designing and building a soapbox car to compete in this year's Hunstanton Soapbox Race. Over the past several months, students have worked hard on this project, developing their design, engineering, and teamwork skills. We are now completing the final adjustments and preparations ahead of race day.

The Hunstanton Soapbox Race will take place on **Sunday 20th September**. As this event takes place outside of normal school hours, students must be accompanied to and from the event by a parent or guardian. In addition, students will remain under the supervision of their parent or guardian throughout the day and must stay with them for the duration of the event.

The schedule for the day is outlined below:

Time	Event
9 am to 10:30 am	Team Registrations on the upper Green
9:15 am to 10:45 am	Scrutineering in the Pits on the upper Green
11:15 am to 1 pm	Racing Round 1
1 pm to 1:45 pm	Lunch and Music in the Bandstand
1:45 pm to 4 pm	Racing Round 2
4 pm	Music in the Bandstand
4:45 pm	Event Trophy Presentations from the Bandstand

One member of the team of four will drive the soapbox car around the obstacle course shown below, while the remaining team members will assist by pushing the vehicle from the starting line.



Whilst every precaution has been taken to minimise the risk of injury, and appropriate safety measures are in place, participation in the event does involve an element of inherent risk. As the event is organised and managed by an external provider and takes place outside of school hours, students attend under the supervision and responsibility of their parent or guardian. Consequently, Icení Secondary Academy cannot accept liability for any injury, loss, or damage incurred during participation in the event.

To participate students must bring the signed permission form enclosed within this letter before the end of day Thursday 17th September.

Thank you for your continued support. We are extremely proud of the students' commitment and enthusiasm throughout this project and look forward to seeing their hard work showcased on race day.

Yours sincerely,

Mrs Francis-Pugh
Head of Technology
Icení Academy

HUNSTANTON SOAPBOX RACE 2026

Parent/Carer Consent Form

Student Name: _____

Tutor Group: _____

The Hunstanton Soapbox Race will take place on **Sunday 20th September 2026 from 9 am.**

As this event takes place outside of school hours, students must be accompanied by a parent/carers or designated guardian for the duration of the event. Students will remain under the supervision and responsibility of their accompanying adult at all times.

Please read the statements below carefully and sign where indicated.

Parent/Carer Declaration

I, _____ (Parent/Carer Name), confirm that:

- ☐ I give permission for my child named above to participate in the Hunstanton Soapbox Race.
- ☐ I understand that I am responsible for transporting my child to and from the event.
- ☐ I understand that I, or a responsible adult nominated by me, must remain with my child and supervise them for the entirety of the event.
- ☐ I understand that participation in a soapbox race involves an element of inherent risk, despite appropriate safety measures being in place.
- ☐ I acknowledge that Iceni Secondary Academy has taken reasonable steps to prepare students for the event; however, as this activity takes place outside of normal school hours and under parental supervision, the Academy cannot accept liability for any injury, loss, or damage arising from participation in the event.
- ☐ I consent to photographs and/or video recordings of my child being taken during the event and used by Iceni Secondary Academy for educational and promotional purposes, including displays within the academy, academy publications, newsletters, presentations, social media channels, and future Design and Technology club promotion.
- ☐ I understand that any images or video used by the Academy will be selected appropriately and used in accordance with the Academy's policies and procedures.

Medical Information:

Please provide details of any medical conditions, allergies, or other information we should be aware of:



Emergency Contact Information:

Emergency Contact Name: _____

Relationship to Student: _____

Contact Number: _____

Signatures:

Parent/Carer Signature: _____

Print Name: _____

Date: _____

**Please return this completed consent form to the Design and Technology Department by:
Thursday 18th September**

Thank you for your support. We look forward to celebrating the students' hard work and achievements at the Hunstanton Soapbox Race.

